

MARICOPA COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MINUTE BOOK

December 1, 2004

The Board of Directors of Maricopa County Library District, Phoenix, Arizona convened at 9:00 a.m., December 1, 2004, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Andy Kunasek, Chairman, District 3; Fulton Brock, District 1, Don Stapley, District 2, Max W. Wilson, District 4, and Mary Rose Wilcox, District 5. Also present: Fran McCarroll, Clerk of the Board; Shirley Million, Administrative Coordinator; David Smith, County Administrative Officer; and Paul Golab, Deputy County Attorney. Votes of the Members will be recorded as follows: (aye-no-absent-abstain).

LIBRARY DISTRICT PERSONNEL AGENDA

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to approve the Library District Personnel Agenda (Exhibit D). Exhibit D will be found at the end of this set of minutes.

2005 MEETING SCHEDULE

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to adopt the 2005 Library District Meeting Schedule. (ADM2800)

AMENDMENT TO AN IGA WITH DEER VALLEY SCHOOL DISTRICT

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to approve an Amendment to an Intergovernmental Agreement between the Maricopa County Library District and the Deer Valley School District entered into July 9, 2002 and recorded November 14, 2002 for operation of a regional library on the campus of the Bolder Creek High School. The IGA is amended only to authorize the presence of an armed security guard at the joint library facility. The remainder of the IGA shall remain in full force and effect. Funding for the security guard at this location is already part of the budget. (C6503001202)

AMENDMENT TO A BUDGET ADJUSTMENT

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to approval an amendment to Agenda Item C65040230 approved by the Board on May 19, 2004 to amend the budget increasing revenue and expenditures for fiscal year 2004-2005 in the amount of \$5,000. The \$5,000 that was donated for the purchase of computer equipment which was expected in FY 2003-04 was received in FY 2004-05. (C6504023001) (ADM2800-003)

ACCEPT DONATIONS FOR LIBRARY BRANCHES

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to approve acceptance of donations of cash in the amount of \$14,735.43 and materials and equipment of \$1,558.17 to the Library District's branches as described below. Also requesting approval to amend the budget increasing revenues and expenditures in the amount of \$14,735.43. GFWC Anthem Women's Club donated cash in the amount of \$14,710.43 to the North Valley Regional Library and Mrs. Alice M. Pyle donated cash in the amount of \$25 to Outreach Services. The Fountain Hills Library Association donated computer equipment valued at \$1,436.97 to the Fountain Hills Branch Library; the Baize Family donated a book valued at \$30.30 in memory of Michael Brandon Baize to the Litchfield Park Branch

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Library; and May Mitch donated three books valued at \$90.90 to the Southeast Regional Library. (C6505005000) (ADM2800)

ACCEPT DONATIONS FOR THE NORTH VALLEY REGIONAL LIBRARY

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to approve acceptance of donations of cash in the amount of \$3,621.00 to the Library District's North Valley Regional Library. Also requesting approval to amend the budget increasing revenues and expenditures in the amount of \$3,621.00. (C6505006000) (ADM2800)

ACCEPT A DONATED PARCEL FOR THE AGUILA BRANCH LIBRARY

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to approve acceptance of donated parcel 506-47-106, Lot 26 from the Aguila Elementary School District #63. The parcel will be used as the site for the Aguila Branch Library. The Board of Directors of the Library District is requested to approve the application for and if awarded, acceptance of an Arizona State Library Construction Grant for \$10,000. By approving this agenda item the Board will be authorizing the acceptance of additional grant funding that is not budgeted, thus causing a budget adjustment to be authorized if the grant is received to Department 650, Fund 242. This adjustment will increase the Library District's revenue and expenditure levels for FY 05. The District's indirect cost recovery rate is 9.33%. Indirect costs are not recoverable. (C6505007000) (ADM2800)

MODULAR BUILDING FOR THE AGUILA BRANCH LIBRARY

Motion was made by Director Brock, seconded by Director Stapley, and unanimously carried (5-0) to approve the acquisition of a modular building, site preparation and development for the modular building, to be used as the Aguila Branch Library at a total project cost not to exceed \$350,000. Also, approve an expenditure appropriation adjustment increasing the FY 05 Library District (650) Library Fund (244) Expenditure budget by \$350,000. The source of funding for the expenditure is accumulated fund balance. Also, authorize the Chair of the Library Board of Directors to sign necessary documents. (C6505008800) (ADM2800)

MEETING ADJOURNED

There being no further business to come before the Board, the meeting was adjourned.

Andrew Kunasek, Chairman of the Board

ATTEST:

Fran McCarroll, Clerk of the Board